

1.0 INTRODUCTION

On May 31, 2023, Waste Solutions conducted a waste audit of Sun Life Centre (SLC), located at 50 O'Connor/99 Bank Street, Ottawa, Ontario, on behalf of BentallGreenOak. Table 2 provides a description of the site.

The purpose of the audit and this waste audit report is to successfully achieve compliance with *Ontario Regulation 102/94: Waste Audits and Waste Reduction Work Plans* (Ontario Regulation 102/94), and assess compliance with *Ontario Regulation 103/94: Industrial, Commercial and Institutional Source Separation Programs* (Ontario Regulation 103/94). Additionally, Waste Solutions evaluated whether Sun Life Centre (SLC) complies with the acceptance criteria set by the site's waste haulers.

The waste audit was completed as per the Standard Waste Audit Methodology (SWAM) set by the Recycling Council of Ontario (RCO).

Table 2. Description of the site.

	DESCRIPTION
Name of Site	Sun Life Centre (SLC)
Site Address	50 O'Connor/99 Bank Street, Ottawa, Ontario
Size of Site	947,425 ft ²
Type of Establishment	Retail Shopping Complex
Environmental Certifications	BOMA BEST Gold Certification (December 2022)

The following audit was designed to exceed the minimum guidelines for waste audits as set forth by Canadian provincial regulatory authorities. The conclusions, observations, and recommendations contained in the report represent the opinions of Waste Solutions. The information in this report was provided to Waste Solutions by the client, its representatives, and partners. As a result, Waste Solutions has relied on the information to be accurate and for which no assurances are intended and no representations or warranties are made. This report and the information contained herein is produced for the expressed use of BentallGreenOak and the Ministry of the Environment, Conservation and Parks. Waste Solutions prohibits redistribution of this report and the material contained herein in whole or part without expressed written permission of Waste Solutions.